

**Upper Pine River Fire District  
Regular Board Meeting Minutes  
August 15th, 2013  
6:00 p.m.**

The meeting for August, 2013 was called to order at 6:01 p.m. by President Jeff Dyar.

**Board Member Attendance**

Jeff Dyar (Board President), Mack Coker (member), Bill Kourim (member) excused absence, Roger Pennington (member) via phone, John Beebe (member).

**Staff Present**

Bruce Evans (Chief), Lisa Eckert (Admin Secretary) and Mickey Ramsey (Accountant)

**Pledge of Allegiance**

The Board led the Pledge of Allegiance

**Public Attendees**

Carol McWilliams

**Additions/ Deletions to Agenda**

Add item B to New Business, Dirk Nelson on ballot verbiage

Add item C to New Business, Mack Coker to discuss Chamber of Commerce "After Hours"

Add item B to Old Business, Bruce and Mickey to discuss the budget adjustment for the Station 5 remodel

**Public Comment**

None

**Special Presentations**

Jennifer Ulrich of Rubin Brown presented the results of the financial report for 2012 including the description of the process for submitting the audit to the CAFR process.

**Approval of Minutes**

Mack made the motion to approve the meeting minutes for July 18th, 2013. John made the second. All were in favor. Motion carried.

**Balance Sheet Regular**

John made the motion to accept the revenues and expenditure budget vs. actual for July 2013 as presented. Mack made the second. All were in favor. Motion carried.

**Balance Sheet Bond**

John made the motion to approve the balance sheet bond services fund for July 2013 as presented. Roger made the second. All were in favor. Motion carried.

**New Business**

- A. Approval to accept EMS Grant money for Paramedic Chase Vehicle-Bruce presented the grant details for the chase vehicle. The grant was funded for 31,000.00. The estimate for the vehicle is approximately 70,000.00. The grant is a 50/50 match. Jeff made the motion to accept this grant with a capital investment appropriation in the 2014 budget with the understanding that if necessary, the specs be presented to the board in 2013 for approval. John made the second. All were in favor. Motion carried.
- B. Dirk Nelson reviewed election process and deadlines for the ballot. The ballot language needs to be certified by the County by September 6<sup>th</sup>. He presented sample ballot

questions and discussed the process for determining the mill levy amount. A meeting on was set on Wednesday September 4th at 8:00 a.m. with the Board to approve the ballot verbiage. The Board voted on Resolution 2013-13 stating desire to participate in the election. Roger made the motion to approve the resolution. John made the second. All were in favor. Motion carried.

- C. Chamber of Commerce “after hours”-Mack discussed the possibility to participate in the Chamber of Commerce meetings. Carol McWilliams was asked if attendance was appropriate. She stated it is definitely worth the effort to speak to the business owners. Mack made the motion to change the time of the September 19<sup>th</sup> 2013 regular board meeting to 6:00 p.m. to 4:00 p.m. Roger made the second. All were in favor. Motion carried.

**Old Business**

- A. Volunteer Pension solutions- Bruce discussed FPPA to make a presentation regarding the options for volunteers in a near future board meeting.
- B. Approval for budget adjustment for station 5 remodel expenditures- Bruce presented the details for approval regarding the expenditures associated with the Station 5 remodel. Discussion regarding approving the budget appropriation was tabled until the Board can review the plans for the remodel. Mack was designated as the lead Board member to manage communications with staff on the project.

**Chiefs Reports**

Chief Evans presented Chief Vreeland’s report to the Board.

Chief Evans presented Chief Larson’s report to the Board.

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**Executive Session**

At 9:12 pm Jeff made the motion to go into executive session for purpose of personnel issues citing CRS-26-6-42 section 4(6). John made the second. All were in favor.

At 10:00 p.m. the Executive Session adjourned. No decisions were made.

**Adjournment**

At 10:00p.m. Jeff adjourned the meeting.

Submitted by

Lisa Eckert

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Jeff Dyar, President

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Date

Attest:

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Lisa Eckert, Admin

