

**Upper Pine River Fire District
Regular Board Meeting Minutes
May 24th, 2013
8:00 a.m.**

The meeting for May 24^h, 2013 was called to order at 8:05 a.m. by President Jeff Dyar.

Board Member Attendance

Jeff Dyar (President), Roger Pennington (Vice President), John Beebe (Treasurer), Mack Coker (member) and Bill Kourim (member) absent.

Staff Present

Bruce Evans (Chief), Randy Larson (Deputy Chief), Captain Roy Vreeland, Lisa Eckert (Board Secretary), Mickey Ramsey (Accountant)

Pledge of Allegiance

The Board led the Pledge of Allegiance

Public Attendees

B Shift

Additions/ Deletions to Agenda

Add to New Business B- Finance counsel

Public Comment

None

Special Presentations

None

Approval of Minutes

Meeting minutes for April 18th, 2013 were tabled until the next meeting.

Mickey reported the financial audit was completed this week. The auditors were pleased in the changes made during the year of 2012. Upper Pine is applying for a CAFR award as well.

Balance Sheet Regular

Mack made the motion to accept the revenues and expenditure budget vs. actual for April 2013 as presented. John made the second. All were in favor. Motion carried.

Balance Sheet Bond

Mickey reported reserves for 2013 will not be sufficient for 2014. Discussion needs to take place on how to resolve this issue. Roger made the motion to approve the balance sheet bond services fund for April 2013 as presented. Mack made the second. All were in favor. Motion carried.

Approve Bond Budget Report

Roger made the motion to approve the Bond Budget Report as presented. Mack made the second. All were in favor. Motion carried.

New Business

- A. La Plata County All Hazards Resolution Adoption. Roger made the motion to approve the resolution. Mack made the second. All were in favor. Motion carried.

- B. Finance counsel- John discussed the bond refinancing and the complications due to capital leases and bond restructuring. He has been in contact with a financial firm that is fairly well engaged in this geographical area. John would like to see the district use a financial counsel firm for the bond. He recommended the district explore looking at companies that specialize in mill levy and bond structuring. Jeff recommended the Board look at inviting those firms in for interview purposes. He recommended the process be managed outside the board meeting process due the fact that it will be potentially time consuming. Bruce commented that the current PR is working well and doesn't want to turn that over to another firm. He agrees with the concept of rolling the leases in the bond however he does not want to extend any additional fees. In addition, Wells Fargo has already agreed to waive the fees associated with bond refinance. He wants to ensure as we move forward, the district is not incurring those fees by engaging in another organization. He does not want to jeopardize the local banking relationship. Jeff agreed and noted that the position of engaging this kind of organization may be the likes of consulting legal services. Possibly using this type of firm to assist the district in ensuring all rules and regulations are met. Bruce recommended a subcommittee of two board members. The board agreed to review and take action.

Old Business

- A. Cost containment measures- Bruce reported staff reductions of 4. This reduces the expenses by 200,000 over 12 months. Travis Wright left the district and Roy Vreeland has moved to his position as Deputy Chief, therefore eliminating his Captain position. Derek Burns will be going to another agency with the option of becoming a single resource if necessary. Jonathan Schultheiss is moving to part time and Wilson Haag will be going to part time as well. Roger made the motion to follow Bruce's plan to reduce the staff by 4, cutting the current deficit by 50%. John made the second. All were in favor. Motion carried.

Executive session

Jeff made the motion to go to regular session. Mack made the second. At 9:45 a.m. the meeting adjourned to executive session citing CRS 24-6-402(4) (f) for the purpose of discussing personnel issues. All were in favor. Motion carried.

At 10:52 a.m. regular session resumed. No decisions were made in executive session.

Adjournment

At 10:52 a.m. Jeff Dyar made the motion to adjourn the meeting. Mack made the second. All were in favor. Motion carried.

Submitted by

Lisa Eckert

Jeff Dyar, President

Date

Attest:

Lisa Eckert, Admin