

**Upper Pine River Fire District
Regular Board Meeting Minutes
September 18, 2014
3:00 p.m.**

The meeting for September 18, 2014 was called to order at 3:05 p.m. by President Jeff Dyar

Board Member Attendance

Jeff Dyar (President), John Beebe (Treasurer), Mack Coker (Vice President), Wayne Walters (member), Casey Cook (absent)

Staff Present

Deputy Chief Joshua Lorenzen, Deputy Chief Roy Vreeland, Dennis Golbricht (Attorney), and Lisa Eckert (Admin Secretary)- Chief Bruce Evans by phone at 3:45 p.m.

Pledge of Allegiance

The Board led the Pledge of Allegiance

Additions/ Deletions to Agenda

Add item D to old business to discuss the board committees
Add item B to new business clothing

Public Comment

None

Special Presentations

Jennifer Ulrich presented the 2013 audit viewpoints to the Board. She noted that the report has more volume than reports in the past do to the CAFR data. The District was awarded the CAFR award for 2012 and she anticipates the award being given to the District for the 2013 fiscal year. She presented the improvements from 2009 to 2013 and explained the findings and answered questions.

Jennifer presented a contract to the Board for a three year engagement. John Beebe and Mickey Ramsey made recommendations to continue the engagement. John made the motion to engage Rubin Browne for the years 2014, 2015 and 2016 audit process. Wayne made the second. All were in favor. Motion carried.

Approval of Minutes

Mack made the motion to approve the meeting minutes for August 21, 2014. John made the second. All were in favor. Motion carried.

Balance Sheet Regular

Mack made the motion to accept the revenues and expenditure budget vs. actual for August 2014 as presented. John made the second. All were in favor. Motion carried.

Balance Sheet Bond

John made the motion to approve the balance sheet bond services fund for August 2014 as presented. Wayne made the second. All were in favor. Motion carried.

John added the status of the investment of the volunteer pension funds as increasing.

New Business

- A. Ambulance issues- Bruce presented the issues with the 2008 Ford engines in medic units. Two units have experienced issues recently that have put them out of service. Bruce presented the research that has been done to date regarding the

engine issues. The District has an official complaint into National Highway Traffic Safety Administration (NHTSA). Chief Evans has submitted a grant request to the State for emergency funds to change the chassis to a Dodge chassis. The grant pays 90% of the expense associated with the change. The status is pending.

Attorney Dennis Golbricht and Chief Evans to investigate the potential class action suit associated with this issue.

In terms of what to do in the event the grant does not come to fruition, Dennis recommended options should be discussed in an executive session.

- B. Jeff Dyar presented another logo for Upper Pine. Jeff made the recommendation to change the logo to something more patriotic.

Old Business

- A. Dissolution of the Volunteer Program effective 1/1/15. John recommended changing the concept from dissolution of the Volunteer Program to the Conversion of the Volunteer Program to a Paid Part Time Program. John questioned the rationale behind the date of 1/1/15. Bruce suggested the end of year to give the current volunteers a definitive end of calendar date and gives the District three months to address any issues associated with this process. Mack made the motion to cease the Volunteer Program as of 12/31/14. Wayne made the second. All were in favor. Motion carried.
- B. Order actuarial for Volunteer Pension – Tabled for Volunteer Pension Meeting
- C. Arrangement of annuities for eligible staff- Tabled for Volunteer Pension Meeting
- D. Board committees- John discussed the need to formalize the standard board committees.

Jeff made the motion to appoint board members as follows. Wayne made the second. All were in favor. Motion carried.

HR- Wayne Walters, Jeff Dyar

Finance – John Beebe, Wayne Walters

Audit- Mack Coker, Jeff Dyar

Facilities- Mack Coker, Casey Cook

Budget- Wayne Walters, John Beebe

Chiefs Reports

Deputy Chief Vreeland presented his report to the Board

Deputy Chief Lorenzen presented his report to the Board

Chief Evans presented his report to the Board via phone

Executive Session

At 5:30 Jeff made the motion to go to into executive session personnel matters citing (§24-6-402(4)(f), C.R.S. Recording of meeting will be conducted. John Beebe made the second. All were in favor. Motion carried.

Executive session adjourned at 6:30 p.m. No decisions were made.

Adjournment

Regular meeting adjourned at 6:30 p.m.

Submitted by

Lisa Eckert

Jeff Dyar, President

Date

Attest:

Lisa Eckert, Admin

Attest: