

**Upper Pine River Fire District
Regular Board Meeting Minutes
June 18, 2015
4:30 p.m.**

The meeting for June 18, 2015 was called to order at 4:37 p.m. by Jeff Dyar.

Board Member Attendance

Jeff Dyar (President), Mack Coker (Vice President) John Beebe (Treasurer), Wayne Walters (member), Casey Cook (member)

Staff Present

Chief Bruce Evans, Deputy Chief Joshua Lorenzen, Deputy Chief Roy Vreeland, Mickey Ramsey (Accountant) and Lisa Eckert (Admin Secretary), Dennis Golbricht (attorney)

Pledge of Allegiance

The Board led the Pledge of Allegiance

Additions/ Deletions to Agenda

Add item B to old business review of District programs

Public Comment

None

Special Presentations

None

Approval of Minutes

John made the motion to approve the meeting minutes for May 21, 2015. Casey made the second. Wayne and Jeff were in favor. Mack abstained. Motion carried.

Balance Sheet Regular

John made the motion to accept the revenues and expenditure budget vs. actual for May 2015 as presented. Mack made the second. All were in favor. Motion carried.

Balance Sheet Bond

Wayne made motion to approve the balance sheet bond services fund for May 2015. John made the second. All were in favor. Motion carried.

New Business

- A. Training facility property- Bruce presented the background on the concept of selling the training location and the process for determining the value of the property. The property is currently owned 50% by Upper Pine and 50% by Durango Fire. Jeff suggested that Bruce contact Durango Fire to investigate the process and criteria to execute selling the property.

Old Business

- A. Purchasing policy- Mickey presented the formal revision of the purchasing policy to the Board. Casey made the motion to accept the purchasing policy (revision 2). The purchasing policy was reviewed by the District auditor and discussed at the previous Board meeting to ensure the policy is appropriate for the District. John made the motion to adopt the purchasing policy. Wayne made the second. Mack requested discussion. Mack asked for clarification on where the review process is for the Board with the

removal of the two signature requirement. John clarified the proposed process within the policy. All were in favor. Motion carried.

Jeff made the motion to add Chief Bruce Evans as an authorized signer on the First National Bank Operations account. Wayne made the second. All were in favor. Motion carried.

- B. Program review- Jeff presented the program review process (programs/activities the District currently performs) with the intent of analysis and feasibility study of them. The format was discussed amongst the Board and command staff. The Command staff was directed to take the results of the discussion and conduct the review process.

Chiefs Reports

Deputy Chief Vreeland presented his report to the Board

Deputy Chief Lorenzen presented his report to the Board

Chief Evans presented his report to the Board

At the end of Chief Evans report Jeff reported his experience with the recent use of the EOC (Emergency Operations Center) as a result of the flooding that occurred on June 11th. The discussion included improvements that need to be made in regards to structure of communications to other organizations. Bruce followed that up with the EOC current status and plans for development. He also reported that all the resources needed for this event were supplied and every issue was managed effectively.

Executive Session

At 6:59 p.m. Jeff made the motion to go to into executive session for conferences with an attorney for personnel matters citing (§24-6-402(4) (f), C.R.S. It is the opinion of the attorney that this information is privileged therefore no recording will be taken. Mack made the second. All were in favor. Motion carried.

Adjournment

Executive session adjourned at 8:30 pm. No decisions were made. Adjournment of the regular meeting was at 8:30 p.m.

Submitted by

Lisa Eckert

Jeff Dyar, President

Date

Attest:

Lisa Eckert, Admin

Attest: