

**Upper Pine River Fire District
Regular Board Meeting Minutes
November 19, 2015
4:30 p.m.**

The meeting for November 19, 2015 was called to order at 4:37 p.m. by Jeff Dyar.

Board Member Attendance

Jeff Dyar (President), Mack Coker (Vice President) John Beebe (Treasurer), Wayne Walters (member), Casey Cook (member)

Staff Present

Chief Bruce Evans, Deputy Chief Joshua Lorenzen, Chief Roy Vreeland, Mickey Ramsey (Accountant) and Lisa Eckert (Admin Secretary)

Pledge of Allegiance

The Board led the Pledge of Allegiance

Additions/ Deletions to Agenda

Add to new business grant from SIPA for cyber security assessment for the District item C
Add to new business-Chief performance review by board item D
Add to old business status of outside entity review item B
Add to old business annuity discussion tabled from October meeting item C
Delete from new business special presentation to Ryan McCulley

Public Comment

None

Special Presentations

None

Approval of Minutes

Mack made the motion to approve the meeting minutes for October 15th, 2015 with corrections. Casey made the second. All were in favor. Motion carried.

Balance Sheet Regular

John made the motion to accept the revenues and expenditure budget vs. actual for October 2015 as presented. Wayne made the second. All were in favor. Motion carried.

In the discussion of the balance sheet, Mickey made a recommendation to get the finance committee together to discuss the investment opportunities for the District regarding the pension funds coming back to the District.

Balance Sheet Bond

John made motion to approve the balance sheet bond services fund for October 2015. Wayne made the second. All were in favor. Motion carried.

Check register for October 2015

John made motion to approve the balance sheet bond services fund for October 2015. Wayne made the second. All were in favor. Motion carried.

New Business

A. Special Presentation to Ryan McCulley-tabled

- B. December Board meeting date-Jeff made the motion to move the December meeting from December 17th to December 10th in order to meet the year end fiscal deadlines. Mack made the second. All were in favor. Motion carried.
- C. SIPA (Colorado Statewide Internet Portal Authority) grant-Jeff presented information regarding a grant valued at 10,000.00 to conduct an evaluation on cyber and physical security. SIPA is looking for a site to pilot and the District is a candidate. Jeff made the motion to accept SIPA the grant for the free evaluation of the District. Casey made the second. All were in favor. Motion carried.
- D. Chief performance review- John discussed the need to follow recommendation for the HR committee conduct. Jeff and Wayne are on the committee. Jeff to put the instrument out to the staff.

Old Business

- A. 2016 final budget approval-tabled for a special meeting December 3rd at 4:00 p.m.
- B. Status of outside agency MOU's. Jeff outlined his intent for the information gathering for the project. Chief Evans, Dennis, Wayne and Jeff to complete the data gathering and present the templates for MOU's. Jeff made the motion extend the moratorium on the outside agencies. Mack made the second. All were in favor. Motion carried.
- C. Annuity for pension. Jeff made the motion to accept the series of annuities chosen and purchased and retain the funds in the investment account with the appropriate naming convention. After discussion Jeff rescinded his motion.

Mack made the motion to accept the annuities chosen and purchased from the list provided by John. Wayne made the second. All were in favor. Motion carried.

Wayne made the motion to change the name on account that currently holds the remaining balance of the pension fund to an accounting acceptable naming convention. Casey made the second. All were in favor. Motion carried.

Chiefs Reports

Deputy Chief Lorenzen presented his report to the Board

Deputy Chief Vreeland presented his report to the Board

Chief Evans presented is report to the Board

Executive Session

At 6:37 p.m. Jeff made the motion to go to into executive session for conferences with an attorney for personnel matters citing (§24-6-402(4) (b), C.R.S. It is the opinion of the attorney that this information is privileged therefore no recording will be taken. Mack made the second. All were in favor. Motion carried. At 8:17 pm the executive session adjourned. No decisions were made.

Adjournment

At 8: 17 p.m. Jeff adjourned the meeting.

Submitted by

Lisa Eckert

Jeff Dyar, President

Date

Attest:

Lisa Eckert, Admin

Attest: