

**Upper Pine River Fire District  
Regular Board Meeting Minutes  
April 19, 2018  
4:30 p.m.**

The meeting for April 19, 2018 was called to order at 4:32 p.m. by Jeff Dyar.

**Board Member Attendance**

Jeff Dyar (President), Mack Coker (Vice President), John Beebe (Treasurer), Casey Cook and Wayne Walters (member-absent)

**Staff Present**

Chief Bruce Evans, Deputy Chief Roy Vreeland, Mickey Ramsey (Accountant) and Lisa Eckert (Secretary)

**Pledge of Allegiance**

The Board led the Pledge of Allegiance

**Additions/ Deletions to Agenda**

Add to item D to New Business- CORA request document

**Public Comment**

None

**Special Presentations**

None

**Approval of Minutes**

Casey made the motion to approved March 15, 2018 regular board meeting minutes as corrected. Mack made the second. All were in favor. Motion carried.

**Financial Summary**

Casey made the motion to accept the revenues and expenditure budget vs. actual through March 2018 as presented. John made the second. All were in favor. Motion carried.

John made the motion to accept the check detail for March 2018 as presented. Casey made the second. All were in favor. Motion carried.

**New Business**

- A. 2017 Financial Audit-scheduled for May 14<sup>th</sup> by staff from Ruben Brown, LLC
- B. CAAS Accreditation site visit- The application and information has been submitted as a result, the CAAS interviewers are scheduled for the 17<sup>th</sup> and 18<sup>th</sup> to confirm the information provided.
- C. May swearing in Board members and new firefighters are scheduled for swearing in at the May 17<sup>th</sup> Board meeting
- D. Cora Request document was submitted by council. John made the motion to accept the CORA request policy as submitted by council. Casey made the second. All were in favor. Motion carried.

**Old Business**

- A. Strategic Plan- Bruce presented the current version of the Plan. John made the motion to accept the Strategic Plan as a living document. Casey made the second. All were in favor. Motion carried.

**Chiefs Report**

Chief Roy Vreeland gave his report to the Board

Chief Evans gave his report to the Board

**Executive Session**

None

**Adjournment**

At 6:40 p.m. Mack made the motion to adjourn the regular meeting. Casey made the second. All were in favor. Motion carried.

Submitted by

Lisa Eckert

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Jeff Dyar, President

\_\_\_\_\_  
Date

Attest:

\_\_\_\_\_  
Lisa Eckert, Admin

Attest: