

**Upper Pine River Fire District
Regular Board Meeting Minutes
April 16, 2020
4:30 p.m.**

The meeting for April 16, 2020 was called to order at 4:30 p.m. by Jeff Dyar.

Board Member Attendance

Jeff Dyar (President) via phone, Mack Coker (Vice President) via phone, John Beebe (Treasurer), and Wayne Walters (member) via phone, Lisa Bourque (member) via phone

Staff Present

All via phone, Chief Bruce Evans, Deputy Chief Roy Vreeland, and Lisa Eckert (Secretary)

Additions/ Deletions to Agenda

Add item B to Old Business – Resolution to establish reserve fund

Public Comment

Special Presentations

Approval of Minutes

John made the motion to approve the March 19th regular meeting minutes as presented. Mack made the second. All were in favor. Motion carried.

Financial Summary

John made the motion to accept the revenues and expenditure budget vs. actual through March 2020 as presented. Mack made the second. All were in favor. Motion carried.

John made the motion to accept the check detail for March as presented. Mack made the second. All were in favor. Motion carried.

New Business

- A. Ambulance fees and programs- Bruce informed the Board of the financial issues associated with the COVID-19 pandemic recognized by insurance companies. The following fees are now allowable:
- COVID patient response fees -An infectious patient fee of 147.00 for the additional PPE and disinfection required as a result of contact can be added to the normal ambulance fee
 - 150.00 per visit for community paramedic visits
 - Enrolled hospice patients 1200.00 for 90 day period
 - Readmission Patient Prevention Program- 1500.00 per patient for 30 day monitoring period for recently discharged patient from Mercy

Lisa made the motion to adopt the ambulance fees. Mack made the second. All were in favor. Motion carried.

- B. FEMA bridge grant project- Van Chanay has resigned as project manager. JD Burke has agreed to assume the project management role. Bruce requested from the Board the permission to fund JD on the operations budget for the project, if the project continues to

go forward. There are contingencies that are open on the homeowner requirement for the grant to date.

Old Business

- A. Service Plan- Jeff and Lisa to continue to work on the service plan. It is now on Dropbox and can be collaborated on remotely. The current task is to remove the items in the current version that are not applicable then present for items to include.
- B. Resolution to establish reserve fund. To be discussed in strategic planning 2020 for the 2021 budget and for perpetuity.

Chiefs Report

Deputy Chief Roy Vreeland gave his report to the Board

Chief Bruce Evans gave his report to the Board

Executive Session

none

Adjournment

At 6:25 pm Mack made the motion to adjourn the regular meeting. John made the second. All were in favor. Motion carried.

Submitted by

Lisa Eckert

Jeff Dyar, President

Date

Attest:

Lisa Eckert, Admin

Attest: